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| SUBJECT Institutional Agreements | POLICY NUMBER 100.009 | PAGE 1 of 1 |
| SOURCE Academic Affairs - Administration | ORIGINATION OR LAST REVISION DATE 11/08/07 | EFFECTIVE DATE 12/11/07 |

I. POLICY

It is the policy of St. Joseph's Hospital and Medical Center (SJHMC) Academic Affairs that appropriate arrangements are made between SJHMC teaching programs and other sponsoring institutions participating in graduate medical education. Such arrangements must be approved at the institutional level in written agreements.

II. PROCEDURES

- A. The Sponsoring Institution retains responsibility for the quality of GME even when resident education occurs in other institutions.
- B. Current institutional agreements (i.e. master affiliation agreements) must exist between the sponsoring institution and all of its major participating institutions.
- C. The Sponsoring Institution must assure that each of its ACGME-accredited programs has established program letters of agreement (or memoranda of understanding) with its participating institutions in compliance with the specialty's program requirements.
- D. Institutional Agreements must be reviewed every 5 years.

| REVIEWED AND IN COMPLIANCE WITH: | DATE |
|---|-------------|
| ACGME | 11/08/07 |
| CHW | 11/08/07 |
| JCAHO | 11/08/07 |
| RISK/LEGAL | 11/08/07 |
| HUMAN RESOURCES | 11/08/07 |
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| REVISED & APPROVED BY | |
| Policy/Procedure Committee | 11/08/07 |
| Organized Medical Staff | 11/08/07 |
| GMEC | 12/11/07 |